



Mt. Charleston Cabins Association

Event Date: _____

Event Name: _____

Event Cabin Guest Seating Arrangement/Chair Count

The Event Cabin includes one dining table with 8 chairs. If you request, we have extra folding tables and chairs. The tables will replace any “theatre” seating space available.

Please provide brief description of how your chairs / tables should be placed within the “theatre” space of the cabin. We suggest a 25-28 person capacity for theatre or table seating. Feel free to sketch your preferred event seating arrangement.

Chair Count requested _____.

Event Cabin Audio-Visual Equipment Rental List Please check which equipment you will need for your event.

Check Box	Equipment List	Rental Price
	LCD Projector 4200 Lumens with 120” screen & integrated mono audio (cable included for VGA and 3.5 mm audio connection).	\$375.00
	Power Amplifier w/ full range Stereo audio	\$100.00
	DVD/CD Player integrated for use with Projector &120” screen and/or Stereo audio system.	\$65.00
	Wireless Keyboard with Mouse, USB	\$65.00
	Wireless Presenter with Laser Pointer, USB (red)	\$50.00
	Laser Pointer (green)	\$25.00
	TV/DVD wall mounted for DVD use only-No TV or cable reception	\$50.00
	Presenter Easel w/pad	\$35.00

Please return this form to: mtcharlestoncabins@gmail.com Or Fax: 1-702-872-5647